

# Check list for tenants

## Cleaning inspection – common areas

International Centre, AU

Address: \_\_\_\_\_ Date: \_\_\_\_\_

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Item	Description	
<b>Bathroom 1</b>		
1	Clean and descale the toilet	
2	Clean and descale the shower cubicle	
3	Clean and descale the fixtures	
4	Clean and descale the sink	
5	Wash the shelves	
6	Vacuum, wash and descale the floor	
7	Clean the skirting boards	
8	Clean the mirror	
9	Clean the radiator, if any	
10	Clean the window including the frames	
11	Clean the door and door frame	
<b>Bathroom 2</b>		
12	Clean and descale the toilet	
13	Clean and descale the shower cubicle	
14	Clean and descale the fixtures	
15	Clean and descale the sink	
16	Wash the shelves	
17	Vacuum, wash and descale the floor	
18	Clean the skirting boards	
19	Clean the mirror	
20	Clean the radiator, if any	
21	Clean the window including the frames	
22	Clean the door and door frame	
<b>Kitchen</b>		
23	Vacuum and wash the floor	
24	Clean the skirting boards	
25	Clean the oven, oven plates and grate	
26	Clean the hotplates	
27	Clean the range hood	

28	Clean the fridge	
29	Defrost and clean the freezer	
30	Clean and descale the sink	
31	Clean the inside of the drawers and cupboard	
32	Clean surface:	
33	Dining table	
34	Chairs	
35	Windowsill	
36	Kitchen table	
37	Cupboard doors	
38	Skirting boards	
39	Top of all cupboards and fridge	
40	Wash the walls	
41	Remove cobwebs	
42	Clean the window including the frames	
43	Empty the garbage bin and remove empty bottles	
44	Clean the radiator, if any	
45	Clean the door and door frame	
	<b>Common areas (hall/corridor)</b>	
46	Vacuum and wash the floor/stairs	
47	Clean the skirting boards	
48	Wash the surfaces/walls	
49	Remove cobwebs	
50	Clean the window including the frames, if any	
51	Clean the furniture(vacuum and/or wipe)	
52	Clean the doors and door frames	
53	Clean the radiator, if any	
	<b>Other</b>	

**General comments:** \_\_\_\_\_

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