

AU housing service for exchange students - terms and conditions

Yes, we know this is very boring stuff... but nevertheless, you need to read these carefully: it could end up costing you a lot of money if you don't!

1. The IC housing service is free of charge. If you send in your housing application form before the yearly deadlines (1.5. for the autumn semester and 1.11. for the spring semester), we guarantee that we will find a room for you. We can not guarantee a specific location or type of your accommodation. If you have specific requirements for your accommodation, you can't use the free housing service, but need to find housing on your own.
2. When the AU housing office has found a room for you, you will receive an email that will ask you to confirm acceptance of your accommodation on the student self service system. **Once you have confirmed acceptance of the accommodation offer, you are legally bound to pay the rent for your lease until you terminate your contract with due notice (6 weeks).**
3. Due to unforeseen circumstances the International Centre might on rare occasions have to cancel your accommodation after you have confirmed it. In such cases the IC will contact you immediately by email and offer you alternative housing.
4. The only way to terminate your leasing contract is to contact housing@adm.au.dk directly and thereafter fill in the relevant form with your personal signature. Information or requests passed to residences, coordinators, mentors, contact persons or anyone else will **not** be accepted as termination of your leasing contract.
5. You must confirm acceptance of your accommodation within **two days** of receiving the email from the AU housing office, failing which we will pass the room on to another student and you will need to find accommodation on your own. Therefore it is very important that you check your email regularly in the periods 15.11.-15.12. (Spring term) or 15.5.-1.7. (Autumn term).
6. The AU housing office will provide one accommodation offer per student only. If you choose not to confirm acceptance of the allocated accommodation, you will have to find accommodation on your own.
7. If you decide after your arrival that you don't want the room we have reserved for you, regardless of the reason, you are legally bound to pay your rent until you terminate your contract with 6 weeks notice.
8. You can move into your room the first weekday after the start of your leasing contract. For example, if the leasing contract starts on a Saturday, you cannot move in until the following Monday.
9. During the semester, you can terminate your contract either with 6 weeks notice to the 1st or the 15th of a month, or with 4 weeks notice to the 1st of a month, depending on your specific leasing contract. You can find out which rule applies to your accommodation on your leasing contract.

10. In some dorms you are required to leave your room seven weekdays before your lease ends. This rule allows the residence employees to carry out repair jobs in your room before the next tenant moves in. It might not be convenient for you, but this rule is in accordance with Danish rental laws, and the AU housing office is not able to make changes to this rule.

11. In your housing application you can choose **one** of the following preferences only:

1. Proximity to campus (max. distance 4 km)
2. Low costs (max. 2500 DKK/month)
3. Private bathroom

It is not possible to apply for a certain residence or a specific house. We will do our best to meet your preference, but we cannot guarantee that we will always be able to do so. Be aware that the rooms close to campus are, in most cases, the most expensive; if you have a tight budget, you should not choose the 'proximity to campus' preference.

12. In your housing application you can choose **one** of the following preferences:

1. Residence
2. Shared facilities house
3. Subletting a room

We will do our best to meet your preference, but we can't guarantee that we will always be able to do so.

13. It is a good idea to apply as early as possible as your chances of having your preferences met are better the earlier we receive your application.